



**GREATER TZANEEN  
MUNICIPALITY**  
GROTER TZANEEN MUNISIPALITEIT  
MASIPALA WA TZANEEN  
MASEPALA WA TZANEEN



## Supply Chain Management Unit

Department: Community Services

Request for Proposal on Security Solution  
(Technical Surveillance) for Greater Tzaneen Municipality

Bid No: SCMU 02/2017

Bid documents are obtainable at the Finance Department – Supply Chain Management of Greater Tzaneen Municipality, Agatha Street, upon a non-refundable fee of R250.00 per document, payable at the Revenue Offices, Civic Centre, Agatha Street.

**Interested service providers must give proof of the following documents to avoid disqualification:**

- Original Tax Clearance Certificate
- Company experience (attach appointment letters)
- Key personnel experience (attach CV and certified qualification), methodology
- Registration with Private Security Industry Regulatory Authority (PSIRA)
- Original or certified copy of B-BBEE Certificate or sworn affidavit
- Certified ID copies
- CSD report
- Statement of municipal rates and taxes for both company and director(s) (not older than 3 months)/letter from traditional authority not older than 3 months (NB: Where the business operates in leased property, please attach a lease agreement and municipal rates and taxes of the lesser)
- Company registration/CK form.

**Completed bid documents with attachments must be in a sealed envelope and deposited into the bid box of Greater Tzaneen Municipality, Civic Centre, Agatha Street, marked as "Bid No: SCMU 02/2017", including postal address and contact details of the bidder.**

Bid document will be available on date of advert.

A compulsory briefing session will be held on 31 January 2018 at 10:00 at the Old Fire Department, Civic Centre, Agatha Street.

**Closing date:** 9 February 2018 at 12:00. Public bid opening will be held at the Council Chambers immediately after closing.

**Evaluation of bids:** The evaluation of the bid will be conducted in two stages. First stage will be the assessment on functionality: Key personnel experience (attach CV and certified qualification) (20 points), proof of work experience (attach appointment letters) (40 points), presentation (20 points), methodology (20 points) and only bidders that obtain 70 points in functionality will be evaluated in terms of 80/20 preference point scoring system, where 80 points will be allocated for price only and 20 points will be allocated based on the Broad-based Black Economic Empowerment (B-BBEE) status level of contributor. Only short-listed bidders will be called for presentation. Contract period: 36 months.

Further conditions are outlined in the bid documents.

**Technical enquiries should be directed to MK Makhubele at 082 070 1351.**

**Administrative enquiries should be directed to Ms Z Modjadji at (015) 307-8251/8157.**

**Mr MS Lelopo - Acting Municipal Manager**